Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: April 10, 2025
Quotation #: PS-025-04-041
ABC: ₱98,400.00

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	**PROCUREMENT OF CUSTOMIZED JACKETS FOR THE OSG LEGAL INTERNSHIP PROGRAM 2025** **Specifications:** **Size: Assorted (XXS - XXXL)** *** Actual breakdown of sizes to follow** **Type:** Corporate/ Executive **Color:** Black **Textile:** Gabardine Fabric / Armani Fabric **Lining Fabric:** Polyester **Collar:** Classic **Pockets:** Both sides - left and right for outer pockets; One inner pocket (left chest) **Buttons:** Snap button at the wrist **Print:** Front (Left Chest): OSG Legal Internship Logo (plain Estimated Size: 3" (digital embroidery); and Embroidered text - "OSG-LIP" (White text; Font Type: Bodoni MT); Estimated Size: 0.5"H x 2"L (complete text)/ Layout upon approval of end-user. **General Specification:** Jacket must be thick and not easily torn or damaged. Zipper must be working and in good condition. No excess thread or discoloration on any parts. Embroidery must be high quality intricate and readable. **Delivery Period:** All jackets must be delivered in good quality and condition on or before July 25, 2025. *Note: Supplier is required to provide sample jacket, sample colar design or layout, color swatches and sample embroidery for technical evaluation.Upon awarding the supplier must provide at least one actual sample of jacket for the approval of end-user before mass production.Technical specifications are minimum only. The supplier will be allowed to deviate from the technical specifications of this RFQ provided that the said deviations will be equal or greater than those stipulated and subject for approval of end-user* **(Price Vat-Included)**	82	pcs			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:
1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
a. [ ] Mayor's / Business Permit;
b. [ ] PhilGEPS Registration Number: _____ Membership: [ ] Platinum [ ] Red
c. [ ] Income / Business Tax Return (for Small Value Procurement);
d. [ ] Notarized Omnibus Sworn Statement is required (50K Above);
e. [ ] Tax Clearance Certificate;
f. [ ] Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

ANGELITO E. FRIAS/FATHIA K. KARIM/CHRISTIAN D. BUAT
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:

rfq.osgprocurement@gmail.com